

## Configuring FeedForAll for uploading

When you try to upload for the first time, you will get this screen (not filled in):

Site: ux1 [Edit]

Username: nagarrett Password: \*\*\*\*\*

Upload Feed File (XML) Upload Status: Never

Filename: 4330.xml

Limit number of items to: [ ]

Skip items with future Pub Dates

Upload Feed Image Upload Status: N/A

Filename: No local image file

Upload Item Enclosures

Upload	Item Title / Filename	Upload Status

View Log Publish Close

Enter your filename here. Make sure the extension is **.xml**

The filename can be whatever you want, but must have an extension of XML.

The first thing you should do is click on the EDIT button. That will bring up the screen where you type in all of the particulars of your ftp connection:

**Upload Site Maintenance**

Site Name: ux1

Server Address: ux1.eiu.edu

Server Type: FTP

Username: nagarrett

Password: \*\*\*\*\*

Feed Path: www/mis4330/

Image Path: www/mis4330/

Enclosure Path: www/mis4330/

Buttons: View Test Log, Test Settings

Callout 1: Your server address should be **pen.eiu.edu**

Callout 2: Your entries here should all be just **http/**

Notes:

1. You can name your site whatever you want
2. The server address for students should be **pen.eiu.edu**
3. Username and password should be what you use to access your EIU email account
4. Feed path for students can be: **http/**
5. When you have completed this form, select the check mark (upper left) to save
6. Before saving, it's a good idea to test settings

After you click on the check mark, you will return to the **Publish Feed Window**. After the feed site has been set up, you will only need to click on **publish** to upload and save your feed.